



ALLENTOWN DOG TRAINING CLUB, INC.

Board Meeting Minutes

June 23, 2024

Macungie Park

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ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS' MEETING
Date: June. 23, 2024
MINUTES

The meeting was called to order at 6:02 PM by President Chuck Achenzie.

Roll Call

Present at the meeting were the following: President, Chuck Achenzie, Vice President, Gail James; Treasurer, Linda Eldon; Recording Secretary, Tracy Krapf; Training Director, Terry Papineau; and Board Members, Debbie Achenzie, Edie Rysdak, Lili Sanderlin, Sherry Hanley and Steve Markowitz; Club members Cris Courduff, Sue Sacco and Janet Mohr

Absent: Board Members: Corresponding Secretary, Kate Dyer

Minutes:

The board had before it for approval the minutes of the board meeting held on May 21, 2024. Linda Eldon noted there was an incorrect treasurer's report posted. Correction was made by recording secretary, Tracy Krapf. Terry Papineau moved to accept the May 21, 2024 minutes with corrections. The motion was seconded by Edie Rysdak and the motion passed by unanimous voice vote.

Treasurer's Report - Linda Eldon: (see attached page 6).

No corrections or additions were noted to the Treasurer's Report. Gail James moved to accept the Treasurer's Report as submitted. The motion was seconded by Debbie Achenzie and the motion passed by unanimous voice vote.

Correspondence – Kathryn Dyer:

absent - no report

Federation – Edie Rysdyk:

The annual meeting will be held on September 11th. Gail James will attend meeting.

Membership Report – Debbie Achenzie:

New Applications - Require Board Approval

Paul Kane
2165 Beechwood Steet
Orefield, PA 18069
English Mastiff
C: 610-393-4409
Paulandkaren2443@gmail.com

Thank You for including this report in the minutes.
Debbie Achenzie
Membership

Terry Papineau made a motion to accept the one application to be read and voted on by the membership. Gail James seconded the motion. The motion was approved by unanimous voice vote.

Training Director's Report – Terry Papineau: **Report page 7**

Additionally noted and brought to the Board's attention is that Macungie park will hosting the following events that may affect our training schedules in the coming months.

August 7 & 8 Das Awkscht Fescht

August 23-25 Wheels of Time

September 12-15 Dog Shows

There was also further discussion to Training Director's report regarding classes possibly being held later at night on Wednesday and Thursday to extend our classes available. Terry will do a club survey to see what classes people would be interested in attending at a later time.

Also discussed was if we bring on a Conformation trainer, according to club by-laws, we would need to add the trainer to a committee and would need insurance. This can be discussed further if and when classes get scheduled.

COMMITTEES:

Website – Steve Markowitz

Steve presented a handout to Board Members detailing ADTC Website Traffic History from this year and last year. **Report page 8**

Newsletter – Jacqui Hartranft & Stacey Nash:

(deadline for July Newsletter is June 25th)

Publicity -Jennifer Weidman

no report

Sunshine committee Debbie & Chuck Achenzie.

A get well card was sent to Joanne Sora

Awards and Title Recognition – Judy Lasso & Pat Gombocz

President, Chuck Achenzie, recognized the great work by Pat and Judy putting together the awards for the awards picnic. Chuck also noted the OTCH plaque is out of space but suggests we wait until next year to purchase if needed. Chuck noted that Judy has supplies for trophies that were once stored in the shed, just in case anyone is looking for them.

Trophies - Cris Courduff

Trophies have been ordered for the November shows. The bill will be sent to the treasurer.

Donation Committee - Cris Courduff

Proposed Donation Request Page 11

Present at the meeting were Cris Courduff, Sue Sacco and Janet Mohr. Cris made a presentation to the Board and asked why the donations were put on hold. President Chuck Achenzie and Training Director Terry Papineau, explained that the club is looking into a future possibility of a new training facility that can accommodate more classes. It was further explained that the Board has not denied the donation requests, rather they have been put on hold until the Board can further determine if the funds will be needed elsewhere. It was noted that the Board was reviewing revenue and that the club income is lower this year. We are just making sure the club can afford donations at this time. Treasurer, Linda Eldon corroborated the income has been limited this year. Further questions by Donation Committee regarding why a new facility has not been brought before the general club membership. Terry Papineau answered that the Board has not made any decisions and is only in the preliminary fact gathering phase and nothing is ready to be brought to the general membership at this time. Cris Courduff made a suggestion that the Board reach out to John Landis regarding locations.

Additional questions by Donation Committee were discussed about the club's 501c3 status and the requirement to make donations. The By-laws were consulted and do not make the stipulation of donations a requirement.

President, Chuck Achenzie, thanked the donations committee and reassured them no decision has been made. The Board has not denied the requests, we have only put them on hold.

Awards Picnic - Chuck Achenzie and Bill Springer

This year's Awards Picnic was well received and enjoyed by everyone in attendance. There were 66 people registered for the event. **Report page 9** Next year's picnic will be held on June 7, 2025 at the Lion's Pavilion. Contract for pavilion is signed and will be given to Amy with a \$90.00 check. **(Copy of contract see page 10)** It will once again be catered by A & L Catering. A&L requires no deposit.

Training Facility Committee - Steve Markowitz/Terry Papineau

Information was already discussed in Training Director's report (**see page 7**) and in Donations Committee report.

Point Show - Gail James

The May trial was a success, and Nancy Withers and John Landis chose the Judges for next May 2025.

Our judges will be:

Frank Cardillino - Obedience both days for both clubs fee of \$200

Barb Doering - Obedience - Allentown only

Roberta Horner - Rally - Berks only

Jean Nocilly - Rally Allentown and Obedience Berks fee of \$200

I have been in touch with our Rally Judge Jean and she is willing to judge for an AM and PM Rally trial. All of the Show committee members I have talked with are hoping for a double trial, what is the Board's opinion? I have not sent out contracts yet and was waiting to get all opinions. I know that neither Nancy nor John want two trials, but I don't see a problem if the Judge is willing.

Cris is working on the ribbons for the past trial and getting the order set for October/ November.

November trial is on course and will get working on that more once I finish with LVKC September shows.

Thank you,
Gail James

The Board discussed and agrees if the Judge will do two trials for Rally then we should hold 2 trials. To remedy the delays that occur, they will limit the number of runs in the AM and PM trials.

Old Business:

no report

New Business:

There was a brief discussion regarding finance and the club's trend in income vs expenses. Income is down this year.

We are waiting on full treasury report from the Point Show.

Steve Markowitz discussed his feelings regarding the Donations Committee. Steve feels there could be a possibly middle ground to the dilemma. A suggestion was made about the possibility of matching donations with a set limit, where general membership could make a donation to an organization and the Board will have set a limit of the dollar amount they would be willing to match. There was also a discussion about the possibility of donating a portion of the request now with the possibility of more later.

With all the discussion around the Donation Committee, the Board took time to read and review all the requests again. The Board will further review the donations at the next meeting and after we have reviewed additional club financial information.

General Business

- The next Board meeting will be held August 25, 2024 6:00PM inside Macungie hall.
- The next General Meeting will be held on July 10, 2024 at 7:00 PM outside in Macungie Park.

The Staples number is 610-439-2800.

Adjournment:

There being no further business before the Board, Linda Eldon moved to adjourn the meeting. The motion was seconded by Debbie Achenzie The motion passed by unanimous voice vote. President Chuck Achenzie adjourned the meeting at 6:59 PM.

Respectfully submitted,
Tracy Krapf, Recording Secretary

Treasurer's Report

ADTC BOARD MEETING TREASURER'S REPORT

Income/Expense by Category - June 21, 2024

5/21/2024 through 6/21/2024

	5/21/2024	6/21/2024
Category		
INCOME		
Dues	\$	105.00
Investments	\$	166.39
Picnic	\$	600.00
Point Show - May 2024	\$	305.00
Training	\$	4,340.00
TOTAL INCOME		\$5,516.39
EXPENSES		
Advertising	\$	(106.60)
Awards	\$	(2,111.80)
Clothing	\$	(32.00)
Equipment	\$	(142.92)
Picnic	\$	(1,413.53)
Point Show	\$	(670.50)
Refunds	\$	(64.00)
Seminar Expense	\$	(8.99)
Storage Unit	\$	(416.00)
Telephone	\$	(53.20)
Training Exp	\$	(2,200.00)
Website	\$	(177.02)
TOTAL EXPENSES	\$	(7,396.56)
OVERALL TOTAL	\$	<u>(1,880.17)</u>

CHECKING & MONEY MARKET ACCOUNTS - 06/21/2024

Account		Balance
BANK ACCOUNT		
Truist Checking	\$	9,844.68
INVESTMENT ACCOUNT		
Truist CD	\$	50,000.00
Truist Money Market	\$	6,065.13
Vanguard Money Market	\$	32,495.11
TOTAL Investment Account	\$	88,560.24
OVERALL TOTAL (Bank & MM Accts.)	\$	<u>98,404.92</u>

TRAINING DIRECTOR'S REPORT

Heat wreaking havoc with training schedule. We are keeping the website up to date so all students should refer to it for the schedule

I called the realtor about Phillips feed store. It is 6,000 sq feet and rent was \$6,000 per month but you had to pay the taxes on the property as well. So out of the question. The old Coles dog training building also has a realtor sign. I will call that next.

I'd like to discuss with the board taking over 2 full days of training. I have been asked for therapy class, have a wait list for higher nose work and conformation.

Terry

Website Report

ADTC Website Traffic History 6/23/24

Traffic Summary ⓘ

🔄 Reload ▲

● Online Users: 1

Time	Visitors	Views
Today	28	99
Yesterday	40	205
Last week	928	2,657
Last 7 days	385	1,279
Last 30 days	1,826	5,674
Last 60 days	2,728	8,815
Last 90 days	4,422	13,081
Last 12 months	21,744	91,083
This year (Jan-Today)	9,130	33,189
Last year	32,230	125,246
Total	111,961	428,311

Awards Picnic

2024 ADTC Awards Picnic

66 Attendees @ \$17.25 per person	\$1,138.50
Tax	<u>68.31</u>
	\$1,206.81
Lions Pavilion Rental	0.00
Gratuity for Caterer	<u>225.00</u>
Total Cost for Picnic	\$1,431.81
Check # 1167 A & L Catering (Balance for Caterer)	\$1,188.50
Check # 1168 Linda Dietrich (Gratuity for Caterer)	<u>\$ 225.00</u>
Amount Paid By ADTC	\$1,413.50
66 Attendees X \$10.00 per person (Paid by members & Guests)	\$660.00
Amount paid by ADTC for picnic	\$753.50
Calculated & Submitted By	
Chuck Achenzie	
President ADTC	

Pavilion Rental Agreement Lions Pavilion Allentown Dog Training Club Saturday, June 7, 2025 Event gathering In consideration of the sum of \$90,00, Macungie Memorial Park at 50 North Poplar St Macungie agrees to rent Lions Pavilion to Allentown Dog Training Club. The Pavilion will be made available to the Renter from 9:00 am on June 7, 2025 until Dusk. They shall leave the Pavilion and its contents in the same condition in which those items were when the lease began. The Pavilion is to be used for club picnic and no other purpose. The Park may have its employees inspect the Pavilion during the lease period to assure compliance with the Park's rules. The Renter(s) acknowledges that they have inspected the Pavilion and contents being rented, and find them satisfactory for their intended use. Park is responsible for preparing pavilions and facilities, disposing of garbage as a result of the Event. If a problem regarding the Pavilion or its contents is perceived, it must be brought to the attention of the Park personnel at the earliest moment for correction. Restrictions: • Tables may not be removed from other pavilions. • Clambakes or in-ground pig-roasts are not permitted. • Quoits or horseshoe setups must be placed along the creek area. • No glass bottles/containers are to be used. • Please leave all ashes in the grille to cool overnight. • Dogs must be kept on a leash. • Vehicles are not permitted to park in the center circle grass area of blacktop area in front of the bandshell. Please park in the main parking lot area off of Main Street. If you must cancel for any reason, the Park will return 75% of the fee if notified at least 30 days before the rental date; otherwise there will be no refund unless the Park is able to re-rent the Pavilion. Due to calendar changes and new event scheduling, the Park cannot guarantee the following year's date, but we strongly recommend that the Renters re-book the Pavilion for the next year as soon as possible and we will try to accommodate you. Due on or before the rental date, the Park must receive a certificate from the Renter's insurance company certifying that the Macungie Memorial Park has been named as an "additional insured" on the Renter's liability policy for the day(s) of event. The Park agrees that during the term of this lease it will maintain its present property and liability insurance for the protection of the Renters and their guests. The Renters agree to defend and to hold the Park harmless and indemnify the Park for any damages or injuries to persons or property that may be caused by the intentional or negligent acts of the Renters or their guests. Please review Agreement, sign one copy and return to Macungie Memorial Park, PO Box 193, Macungie, PA 18062 with payment, payable to Macungie Memorial Park, within 30 days prior to the rental date. Thank you. Macungie Memorial Park

C/O Chuck Ackenzie Signature of Renter Date _____ Sent via
email 6/18/24: bullies3@ptd.net Address Apt 1 Macungie 180

Donation Committee

The following Organizations are our Committee's recommendation for consideration of financial support:

1 - Greater Phila. Search and Rescue, Glenside, Pa. - \$800.00

This organization is a 501c3, non-profit, and is solely supported by its un-paid membership for all expenses. ie: Liability Ins., Park Fees, Auto Insurance, Vehicle/equip. Maintenance, Radio/Communication Equip. & Canine Gear.

They work with public safety agencies throughout Southeastern Pennsylvania and surrounding States.

They respond to Missing Persons Incidents with their personal K9s who are trained by their owners.

Members do field team searches, emergency management and first aid, boat and water search, & drone search techniques.

They train their K9's to find people through air scent (or just a scent off a hair tie), & Human Remain Detection.

2 - Tails of Valor Paws of Honor - Journey With a Purpose - Quakertown, Pa. - \$500.00

Provides rehabilitation through non-medical therapies at no cost to Veterans and First Responders.

These Animal assisted therapy rehabilitation programs provide social interactions & human/canine bonding resulting in service dogs able to assist with the physical and psychological issues affecting our Veterans/First Responders & their families.

Each particular activity, command or exercise taught to the canine during their journey of 16 to 24 months of training, correlates to symptoms, known or unknown, to the participant and future owner **at no cost to the Applicant.**

All dogs have been socialized to experience up to 100 different exposures of everyday living, over 30 commands & tasks specific to their human.

3 - Bethlehem Police Department - K-9 Unit - \$500.00

We all know how important our Police K-9 Units are and how expensive it is to procure & protect these valuable animals. We therefor have selected a Local Police Department for our support.

(We also contacted Macungie Police Dept. but was told that they no longer have a K-9 Unit when their last Police dog died).

Also, they are having trouble staffing their Officers let alone support another K-9 Unit.)

4 - Last Chance Ranch - Quakertown, Pa. - \$200.00

A 501c3 Organization that saves various Animals pulled from uncertainty of potential slaughter, euthanasia, abandonment and neglect. A volunteer-based Animal Rescue that rescues, rehabilitates and re-homed almost 1000 animals each year, focusing on equines and canines. Some rehabbed Horses have gone to Police Departments. Also they house horses

at Graterford Prison for program in place for prisoners to rehabilitate horses while rehabilitating Prisoners.

Requested for approval by Cris Courduff & Susan Sacco.