



ALLEN TOWN DOG TRAINING CLUB, INC.

Board Meeting Minutes  
October 27, 2024  
Macungie Park

|                            |         |     |
|----------------------------|---------|-----|
| ADTC Board Minutes         | Page(s) | 1-4 |
| Treasurer's Report         | Page    | 5   |
| Training Director's Report | Page    | 6   |
| Donations Committee        | Page    | 7   |

ALLENTOWN DOG TRAINING CLUB  
BOARD OF DIRECTORS' MEETING  
Date: October 27, 2024  
MINUTES

The meeting was called to order at 6:03PM by President Chuck Achenzie.

**Roll Call**

Present at the meeting were the following: President, Chuck Achenzie, Vice President, Gail James; Treasurer, Linda Eldon; Recording Secretary, Tracy Krapf; Training Director, Terry Papineau; Corresponding Secretary, Katie Dyer, Board Members, Debbie Achenzie, Lili Sanderlin, Sherry Hanley, and Steve Markowitz; Club Members Cris Corduff and Sue Sacco

Absent: Board Members: Edie Rysdak

**Minutes:**

The board had before it for approval the minutes of the board meeting held on September 22, 2024. Gail James moved to accept the September 22, 2024 minutes as submitted. The motion was seconded by Terry Papineau and the motion passed by unanimous voice vote.

**Treasurer's Report - Linda Eldon: (see attached page 6).**

No corrections or additions were noted to the Treasurer's Report. Katie Dyer moved to accept the Treasurer's Report as submitted. The motion was seconded by Lili Sanderlin and the motion passed by unanimous voice vote.

The Truist CD was renewed at 4.3% for 2025. Also, our liability insurance has been paid for 2025. Noted by Linda Eldon is that 2024's net income is significantly lower than it was in 2023.

**Correspondence – Kathryn Dyer:**

AKC notices that are received by the club are being forwarded to the general membership via the email system. Noted: Several club members have expressed gratitude for receiving the AKC notices they would not normally see.

**Federation – Edie Rysdyk:**

absent - report given by Gail James

There has been no 2024 newsletter by the Federation. Also there are no new bills at this time. The Federation continues to support its current bills.

## **Membership Report – Debbie Achenzie:**

New Applications - Require Board Approval

Johanna Townsend  
3318 Rt 309  
Orefield, PA 18069  
Gordon Setter  
H & C: 610-703-9984  
[JMTownsend@gmail.com](mailto:JMTownsend@gmail.com)

Thank You for including this report in the minutes.  
Debbie Achenzie  
Membership

Lili Sanderlin made a motion to accept the one application to be read and voted on by the membership. Linda Eldon seconded the motion. The motion was approved by unanimous voice vote.

## **Training Director's Report – Terry Papineau:** **Report page 7**

### **COMMITTEES:**

#### **Website – Steve Markowitz**

Linda noted there is another club that has a Star Puppy banner on their website and was wondering if we could do something similar to promote the course. Steve confirms, we have the ability to highlight things like this on our webpage. Steve requested Linda send a hardcopy of what the highlighted information will be about Star Puppy and he will work on getting it posted on the webpage.

Steve noted we do not have a social media presence. He has a volunteer that would like to help run our social media pages and build our exposure. The volunteer would also like to be more involved with the board. Steve will take the time to introduce them to other board members and see if there would be a fit in the future open positions.

**Newsletter – Jacqui Hartranft & Stacey Nash:**

*(deadline for November Newsletter is October 25th )*

**Publicity -Jennifer Weidman**

no members were available to volunteer and run the parade entry this year so we did not have a presence at the Macungie Halloween Parade.

**Sunshine committee - Sherry Hanley**

A card was sent to Donna Barto.

**Donation Committee - Cris Courduff**

Letter submitted refer to page 7

The committee will send a letter with the checks to each organization. The Board has suggested for the letter to include an invitation to each organization to join one of our upcoming General Meetings and tell the members about their organizations.

Discussed in addition to the donations, was regarding the verbiage on the club website indicating our charitable contributions in the past. The Board approved removal of the website language for the charitable contributions. The 2025 Board, and each succession year, will discuss future charity contributions based on income and expenses.

**Nominating Committee - Steve Markowitz**

Completed slate must be sent to Corresponding Secretary, Katy Dyer, by November 5<sup>th</sup>. Slate shall be read at November General Meeting by Corresponding Secretary and also posted on our website.

Two people expressed interest. Steve sent emails asking if they would like their name on the slate for 2025 Board, but has not received responses yet. November 5<sup>th</sup> is the deadline.

**Christmas Party - Chuck Achenzie & Bill Springer**

Christmas Party is December 3<sup>rd</sup> starting at 6:00 pm. Party will be catered by Amy Hillegas and her husband. There is no charge for any members attending the party. Guests will be charged \$15.00. Members are asked to bring a dessert to share. Dusty Springer is compiling a list of attendees.

There are 40 on the list so far. Debbie Achenzie is collecting money for guest attendees. The club will be sponsoring the soft drinks and water. Edie is handling the raffle prizes. There will also be an equipment exchange table set up.

### **Awards and Title Recognition - Judy Lasso and Pat Gombocz**

The deadline for applying for awards and titles December 31<sup>st</sup>. Form is in the newsletter and on the website.

### **Point Show - Gail James**

Everything is ready to go. Linda has the judges gifts and the ribbons are in. Mats will be set up Wednesday and we have the building at 12PM.

### **Old Business:**

### **New Business:**

Reminder from General Meeting about the suggestion for disaster relief regarding the recent hurricanes. The board feels it is un-timely now and will look at future discussion of disaster relief.

### **General Business**

- The next Board meeting will be held November 24, 2024 6:00PM inside Macungie hall.
- The next General Meeting will be held on November 13, 2024 at 7:00 PM inside in Macungie Park Building.

The Staples number is 610-439-2800.

### **Adjournment:**

There being no further business before the Board, Terry Papineau moved to adjourn the meeting. The motion was seconded by Debbie Achenzie. The motion passed by unanimous voice vote. President Chuck Achenzie adjourned the meeting at 6:44PM.

Respectfully submitted,  
Tracy Krapf, Recording Secretary

## ADTC BOARD MEETING TREASURER'S REPORT

Income/Expense by Category - Oct. 27, 2024

9/23/2024 through 10/27/2024

| Category              | 9/23/2024 | 10/27/2024         |
|-----------------------|-----------|--------------------|
| <b>INCOME</b>         |           |                    |
| Dues                  | \$        | 225.00             |
| Investments           | \$        | 1,325.29           |
| Match Show Income     | \$        | 560.00             |
| Trophy                | \$        | 20.00              |
| Training              | \$        | 243.00             |
| <b>TOTAL INCOME</b>   |           | <b>\$2,373.29</b>  |
| <b>EXPENSES</b>       |           |                    |
| insurance             |           | -\$815.00          |
| Donations             |           | -\$1,000.00        |
| Point Show            |           | -\$30.94           |
| Telephone             |           | -\$53.26           |
| Training Exp          |           | -\$1,100.00        |
| <b>TOTAL EXPENSES</b> |           | <b>-\$2,999.20</b> |
| <b>OVERALL TOTAL</b>  |           | <b>-\$625.91</b>   |

## **TRAINING DIRECTOR'S REPORT**

The new training sessions will begin November 13 & 14, 2024.

All things are set and ready for the show next week. Match shows are all full and we had a lot of volunteers for steward and set up/breakdown.

## Donation Committee

TO: ALLENTOWN DOG TRAINING CLUB BOARD OF DIRECTORS:

*Secretary*  
*10/27/24*

Our Committee is here tonight to receive the accepted ADTC donation checks to Non-Profit Organizations for 2024:

But first, I have heard varying opinions as to whether a C-3 Organization is required to donate to another C-3 Non Profit Organization, so I looked it up:

"A 501 (c)(3) Organization is a nonprofit organization established exclusively for one of the following purposes:

Charitable, religious, **educational**, scientific, literary, testing for public safety, fostering national or international amateur sports competition, or preventing cruelty to children or animals. These Organizations are mostly prohibited from engaging in lobbying"

"A 501 (c)(3) organization can donate to other C-3's and that donation is tax deductible."

The accepted Organizations we are asking ADTC to donate to are as follows:

- 1 – Greater Philadelphia Search & Rescue \$500.00 )
- 2 – Tails of Valor Paws of Honor \$250.00 ) **\$1,000.00**
- 3 – Bethlehem Police Department K9 Unit \$250.00 )

We removed Last Chance Ranch as we understand that they have a loyal following of support and monetary donations.

Members of these Organizations are **NOT PAID** & often take money from their own pockets to support these Organizations.

I also recently looked on our ADTC Web page and found the following still remains on the front:

**"We donate annually to groups such as humane societies, service and rescue dog organizations, Veterinarian teaching hospitals, libraries, canine legislation, police K-9 units and disaster relief funds."**

I also remember giving to **Federation of Dog Clubs** of which I attended their Annual meetings years ago.

Our Committee suggests that this donation request be put back into our Club's Calendar and executed on an Annual basis.

Cris Courduff  
Sue Sacco  
Janet Mohr  
Diane Hilperts