



ALLEN TOWN DOG TRAINING CLUB, INC.

Board Meeting Minutes

August 24, 2025

Macungie Park

ADTC Board Minutes

Page(s)

1-5

ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS' MEETING

Date: August 24, 2025

MINUTES

The meeting was called to order at 6:01 PM by President Gail James.

Roll Call

Present at the meeting were the following:

President, Gail James; Vice President, Chuck Achenzie; Treasurer, Linda Eldon; Recording Secretary, Tracy Krapf and Amanda Greene; Training Director, Terry Papineau; Corresponding Secretary, Katie Dyer; Board Members: Debbie Achenzie, Steve Markowitz, Sherry Hanley, Lili Sanderlin, Edie Rysdyk; Constitution Committee Members: Linda Duda, Donna Barto; General Member: Joann Summer

Absent: Board Members: none

Minutes:

The board had before it, for approval, the minutes of the board meeting held on June 22, 2025. Katie Dyer moved to accept the June 22, 2025 minutes as submitted. The motion was seconded by Terry Papineau and the motion passed by unanimous voice vote.

Motion Made Between Meetings:

A motion was made that ADTC would pay the site rental for the Open/Utility Class during the month of July. The motion was a tie 5 no's 5 yes's deciding vote cast by President, Gail James, and the motion passed.

Introduce and Approve New Recording Secretary:

Amanda Greene was introduced to the board to fill the Recording Secretary position being vacated by Tracy Krapf. Chuck Achenzie moved to approve Amanda Greene as Recording Secretary. The motion was seconded by Terry Papineau and the motion passed by unanimous voice vote.

Appoint a Board Member for the Nominating Committee:

Katie Dyer volunteered to be Chairperson of the Nominating Committee. Katie will outreach to other club members to form the nominating committee.

Review Class Fees:

The board discussed raising dues from \$8 to \$10 per class effective immediately with the next class sessions. At the recommendation of the Treasurer the board discussed raising dues to \$12 per class. Steve Markowitz moved to increase dues to \$12 per class. The motion was seconded by Terry Papineau and the motion passed with a vote of 9 yes's and 1 no.

Treasurer's Report - Linda Eldon

Treasurer, Linda Eldon, verbally read and reviewed the Jun-Aug 2025 report with the Board Members in attendance of today's meeting. No corrections or additions were noted to the Treasurer's Report. Katie Dyer moved to accept the Treasurer's Report as submitted. The motion was seconded by Edie Rysdyk and the motion passed by unanimous voice vote.

Linda also provided a year-to-date comparison of current year to prior, At this point in the year, the club is showing an overall loss. Last year at this time the club was showing a significant profit.

The Board had a discussion regarding the lack of website inquires and ongoing difficulties with Facebook. The Board will resume discussion after more information is obtained regarding publicity.

Correspondence – Kathryn Dyer:

Gail James updated the opening day of the trial from 9/1 to 9/15. AKC emailed confirmation of this change.

Federation – Edie Rysdyk:

Membership Report – Debbie Achenzie:

New Application - Requires Board Approval

Carolyn Zimmerman VMD
1135 Myrtle Road
Walnutport, PA 18088
Aussie
484-264-0880
vanzimmxx@gmail.com

Thank You for including this report in the minutes.
Debbie Achenzie
Membership

A Motion was made by Lili Sanderlin to accept the 1 new member. Terry Papineau seconded the motion and the motion passed by unanimous voice vote.

Training Director's Report – Terry Papineau:

There will be three rally classes, each limited to 10 registrations each, except Wednesday evening class which will be limited to 8 registrations.

Terry Papineau will update applications to reflect the new class fees and send out tomorrow, via the club email system.

COMMITTEES:

Website – Steve Markowitz

Nothing to report.

Newsletter – Jacqui Hartranft & Stacey Nash:

(deadline for September Newsletter is August 25th)

Publicity - Jennifer Weidman

Sunshine committee - Sherry Hanley

Phyllis Broderick and Diane Hilbert were both sent cards on the loss of their dogs.

Match Show - Gail James

Gail James provided an update on the upcoming shows. Phyllis has everything needed for the 9/4 show. Gail is working on the 10/30 and 11/2 shows. Gail has ribbons, will need stewards.

Show committee will need to discuss AKC dues and the increase of \$1 per entry for next year.

Old Business:

Steve Markowitz reiterated website inquires need to come in through promotion and/or advertisement via Facebook or other social media. He recommended a committee be formed to address this.

New Business:

Constitution - Steve Markowitz:

Steve Markowitz and members of the Constitution Committee in attendance provided recommendations to the board for amendments to the constitution. Each section of the bylaws was discussed along with changes and corrections.

General recommendations included: including the club's 501(c)7 non-profit status and that the club may support other nonprofits whose mission supports that of ADTC, removing specific fee amounts, removing specific dates / times / locations to allow more flexibility in scheduling meetings and decreasing the number of general meetings and board meetings to 6 each per year.

Major discussions focused on: streamlining the election to membership process, termination of membership by lapsing, decreasing quorum for general meetings from 20% to 10% based on historic and year-to-date attendance, expense authorizations more than \$500 approved by general membership to specify non-annual recurring, wording of committees to reflect match shows and trials (e.g. obedience, rally), addition of Board of Directors Responsibilities (and removal of annual budget).

Steve Markowitz made a motion to change the constitution to allow only one board member per household at a time with any current board members from the same household to be grandfathered. The motion was seconded by Terry Papineau and the motion passed with a vote of 9 yes's and 1 no.

Recommendation was made that the Regulations remain as a separate document. There was a discussion regarding requiring both handler and owner of dog to be member due to concerns with waivers and insurance.

Steve Markowitz and the committee will make the discussed updates to the constitution and will send to the board for approval at the next board meeting. Following that, the amended constitution will go to the general membership for review and approval.

General Business

The next Board meeting will be held September 28, 2025 at 6:00 PM inside Macungie Hall.

The next General Meeting will be held on September 3, 2025 at inside Macungie Hall, time to be determined based on the timing of the Tricks Seminar.

Adjournment:

There being no further business before the Board, Sherry Hanley moved to adjourn the meeting. The motion was seconded by Edie Rysdyk. The motion

passed by unanimous voice vote. President Gail James adjourned the meeting at 7:58 PM.

Respectfully submitted,

Amanda Greene, Recording Secretary