



ALLEN TOWN DOG TRAINING CLUB, INC.

Board Meeting Minutes

September 28, 2025

Macungie Park

ADTC Board Minutes

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ALLENTOWN DOG TRAINING CLUB  
BOARD OF DIRECTORS' MEETING  
Date: September 28, 2025  
MINUTES

The meeting was called to order at 6:01 PM by President Gail James.

**Roll Call**

Present at the meeting were the following:

President, Gail James; Vice President, Chuck Achenzie; Treasurer, Linda Eldon; Recording Secretary, Amanda Greene; Training Director, Terry Papineau; Corresponding Secretary, Katie Dyer; Board Members: Steve Markowitz, Sherry Hanley, Lili Sanderlin, Edie Rysdyk; Constitution Committee Members: Linda Duda, Donna Barto; General Members: Joann Summer, Jacqui Hartranft

Absent Board Members: Debbie Achenzie

**Minutes:**

The board had before it, for approval, the minutes of the board meeting held on August 24, 2025. Terry Papineau moved to accept the August 24, 2025 minutes as submitted. The motion was seconded by Katie Dyer and the motion passed by unanimous voice vote.

**Treasurer's Report - Linda Eldon**

Treasurer, Linda Eldon, verbally read and reviewed the Aug-Sept 2025 report with the Board Members in attendance of today's meeting. No corrections or additions were noted to the Treasurer's Report. Steve Markowitz moved to accept the Treasurer's Report as submitted. The motion was seconded by Chuck Achenzie and the motion passed by unanimous voice vote.

**Toys from KanDo Training - Jacqui Hartranft:**

Jacqui Hartranft received 3 bins of approximately 60 toys from KanDo Training. The toys will be used as prizes for the May show and for the White Elephant at the holiday party. Judy made toys to be used for November. Chuck Achenzie made a motion to pay \$200 to KanDo training for the toys. The motion was seconded by Edie Rysdyk and the motion passed by unanimous voice vote. Gail James will email Sue Fernandez to confirm who the check should be made out to.

### **Correspondence – Kathryn Dyer:**

Katie Dyer shared the AKC September 2025 Update to clubs, and highlighted the removal of the requirement to provide notice of meetings by postal mail, a premium list amendment to Chapter 2, Section 6, and a reminder to refer to the corresponding date table for events.

Gail James shared information on Responsible Dog Ownership (RDO) Day. LV Kennel is also interested in scheduling. Gail will work to confirm a date that works for all.

### **Federation – Edie Rysdyk:**

Gail James attended the annual dinner on September 24. They are working on a directory, but this has been pushed back due to lack of responses. Once printed it will be distributed to veterinarians, clubs, etc.

The AKC website has a government relations page, which includes legislative alerts and legislative tracking. They are specifically looking for assistance tracking and reporting local legislation.

### **Membership Report – Debbie Achenzie:**

Terry Papineau received a New Application - Requires Board Approval

Lauren Gerloff  
270 Maple Court  
Alburtis, PA 18011  
484-226-6128  
[img208@yahoo.com](mailto:img208@yahoo.com)  
German Shepherd

A Motion was made by Lili Sanderlin to accept the 1 new member. Terry Papineau seconded the motion and the motion passed by unanimous voice vote.

The board discussed changes including adding “Print Your Name” to waiver, and updating dues, waiver, application, and separate form for outside member classes. Katie Dyer made a motion to approve these changes. The motion was seconded by Lili Sanderlin and the motion passed by unanimous voice vote.

Jacqui Hartranft will include the updated renewal form in the newsletter.

## **Training Director's Report – Terry Papineau:**

Terry Papineau shared that we just completed week 2 of classes. With the exception of tricks, all classes are full. Classes again cancelled next week because of Hatboro shows. Parking would be a nightmare.

Volunteers are needed for five days of events next month. Rally member match, rally show, members obedience match, public match and obedience show. Please be in touch with Terry if you can help. If we don't get volunteers the Fall show will be cancelled for next year.

Terry also reminded everyone to get your match show entries in. There is current limit of 1 entry per dog.

## **Constitution - Gail James**

Gail James summarized the outstanding issues and the board had a discussion regarding the following:

Section 5 of the By Laws, registering for a class while owing dues. Amanda Greene suggested if dues were not paid they could register at the non-member rate for a class. No further discussion.

Section #10 By Laws – A member enroll in a class at member rate and train a dog not their own. Gail suggested to help keep people active in a sport they enjoy. A Member can train a dog they do not own provided they are not profiting from the training and we have a registration form from actual owner with their name, address and they have signed the Waiver. There was a thorough discussion related to this, and consensus was reached that they enroll at the full non-member rate.

As for Insurance we currently have: Directors and Officers Liability, General Liability, Trainers Liability, Property Insurance. Edie Rysdyk offered to review the insurance and waivers to confirm the coverage is adequate and covers all potential ramifications including members training dogs owned by non-members.

Katie Dyer made a motion to approve the constitution with the discussed changes regarding dues and allowing a member to train a non-member owned dog provided the member is not profiting for the training, a waiver completed by the owner is on file, and that the dog is registered for the class at the full non-member rate. The motion was seconded by Steve Markowitz and the motion passed by unanimous voice vote.

Gail James will send the constitution to AKC prior to sharing with general membership.

## **COMMITTEES:**

### **Newsletter – Jacqui Hartranft & Stacey Nash:**

*(deadline for November Newsletter is October 25th)*

Jacqui Hartranft shared that they will be adding the membership renewal forms to the September newsletter which will go out in the next several days.

### **Publicity - Jennifer Weidman**

Nothing to report.

### **Sunshine committee - Sherry Hanley**

Sherry Hanley shared that cards were sent to Barb Artim and Sarah Schrum. People also continue to ask after Janet Krupp.

### **Nominating Committee – Katie Dyer**

Katie Dyer shared she was able to recruit Phyllis Broderick, Carol Hahn, and Susan Hoffman to the nominating committee.

Board members Chuck Achenzie (Vice President) and Linda Eldon (Treasurer) confirmed they will be leaving the board. The board discussed that there is a limit of 11 board members and that nominating deadlines are per the bylaws, with nomination due in October to go out by the November General Membership meeting.

### **Holiday Party - Chuck Achenzie**

Chuck Achenzie shared that the Holiday Party has been scheduled for Tuesday, December 16 at 6pm, with set up at 5pm. There will be no charge for members and \$15 per guest.

### **Shows - Gail James**

Terry Papineau shared that the McFarland family has requested to make a donation in Edie and Joe Rysdyk's name. It is too late to recognize this donation with an award this year, but Terry will call to confirm if the May show would be acceptable.

Linda Eldon shared a request from the DelVal German Shepherd club to borrow an AKC jump for their show at Orchard Hills in Barto in April 2026. Lili Sanderlin made a motion to approve the DelVal club borrowing the jump. The motion was seconded by Katie Dyer and the motion passed by unanimous voice vote.

Terry Papineau also shared an error by Chris Brooks, Superintendent on [showentries.info](http://showentries.info) for November 2 trial. Judges were incorrectly over scheduled causing open and utility to be overbooked. Judges John and Karen needed to be cut back to 4 hours each. Individuals who have registered have started to get emails from Trial Secretary that they have been waitlisted or cancelled. The trial will start at 8am with open and utility first, followed by beginner and novice.

**Old Business:**

Nothing discussed.

**New Business:**

**Website & Social Media – Steve Markowitz & Amanda Greene**

Steve Markowitz provided the board with an introduction and background related to the club's website and social media, highlighting a need for an overall strategy and to increase public facing presence. The board was in agreement around these needs.

Amanda Greene shared updates already in progress, recommendations to improve to website moving forward and make updates easier, and suggestions overall related to the website and social media. There is a new public Facebook page and private Facebook group, board members were encouraged to follow/join these pages. Amanda offered to give a demo via zoom if there is interest in learning more.

Board consensus was that Steve and Amanda should continue to work on updates to website and social media. Amanda will share Facebook information at the General Meeting, and Steve and Amanda will continue to provide progress updates at Board Meetings.

**General Business**

The next Board meeting will be held October 26, 2025 at 6:00 PM inside Macungie Hall.

The next General Meeting will be held on October 8, 2025 at 7:00 PM inside Macungie Hall.

**Adjournment:**

There being no further business before the Board, Lili Sanderlin moved to adjourn the meeting. The motion was seconded by Katie Dyer. The motion passed by unanimous voice vote. President Gail James adjourned the meeting at 7:42 PM.

Respectfully submitted,

Amanda Greene, Recording Secretary