



ALLEN TOWN DOG TRAINING CLUB, INC.

Board Meeting Minutes

October 26, 2025

Macungie Park

ADTC Board Minutes

Page(s)

1-4

ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS' MEETING

Date: October 26, 2025

MINUTES

The meeting was called to order at 6:00 PM by President Gail James.

Roll Call

Present at the meeting were the following:

President, Gail James; Vice President, Chuck Achenzie; Treasurer, Linda Eldon;
Recording Secretary, Amanda Greene; Training Director, Terry Papineau;
Corresponding Secretary, Katie Dyer; Board Members: Debbie Achenzie, Steve
Markowitz, Sherry Hanley, Lili Sanderlin, Edie Rysdyk;
General Members: Jacqui Hartranft
Absent Board Members: none

Minutes:

The board had before it, for approval, the minutes of the board meeting held on September 28, 2025. Terry Papineau moved to accept the September 28, 2025 minutes as submitted. The motion was seconded by Katie Dyer and the motion passed by unanimous voice vote.

Treasurer's Report - Linda Eldon

Treasurer, Linda Eldon, verbally read and reviewed the Sept-Oct 2025 report with the Board Members in attendance of today's meeting. No corrections or additions were noted to the Treasurer's Report. Chuck Achenzie moved to accept the Treasurer's Report as submitted. The motion was seconded by Lili Sanderlin and the motion passed by unanimous voice vote.

Correspondence – Kathryn Dyer:

Nothing to report.

Federation – Gail James:

Nothing to report.

Membership Report – Debbie Achenzie:

Debbie Achenzie received a New Application - Requires Board Approval

Ingrid Pranzo
80 Lafayette Trail
Lehighton, PA 18235
ikpranzo@aol.com
Standard Poodle, Labrador

A Motion was made by Steve Markowitz to accept the 1 new member. Terry Papineau seconded the motion and the motion passed by unanimous voice vote.

Training Director's Report – Terry Papineau:

There will not be any classes the weeks of Thanksgiving, Christmas, or New Years. Applications and registrations are coming in for the new class sessions starting November 12 & 13. Current focus is on the upcoming shows, and the volunteers are all ready to go.

Constitution - Gail James

Gail James has sent the constitution to AKC and has not heard back. They are working on a 5-week schedule - since this was sent the first week of October, a response is expected around the second week of November.

COMMITTEES:

Nominating Committee – Katie Dyer

Katie Dyer shared that Linda Eldon has agreed to stay on as Treasurer for one more year. Steve Markowitz has also agreed to move up to Vice President. Susan VanOcker has agreed to join the board and could potentially move up to Treasurer in the future. Judy Lasso has also expressed a future interest in the Vice President position.

The board discussed the process moving forward, that the nominations should be posted to the website by November 5 and then the corresponding secretary presents to the membership by reading the slate at the November General Meeting. There is a template for the reading that can be provided. Nominations should also be shared via the newsletter. There is then the vote at the December General Meeting.

Shows - Gail James & Terry Papineau

Gail James shared that we are on track for shows and matches this week. Terry Papineau added that we have all the necessary volunteers.

Holiday Party - Chuck Achenzie

Chuck Achenzie shared that after discussing with the caterer, Amy, the cost has increased to \$16 per guest, and the dinner menu has been changed to chicken and pork. The party will be Tuesday, December 16 with appetizers starting a 6 pm (the same as last year). Edie Rysdyk is coordinating raffle and money donations, and there is a \$100 budget for purchases. There will also be a swap table. Chuck will share an updated flyer with Stacey and Jacqui for the newsletter and with Amanda for the website and Facebook.

Newsletter – Jacqui Hartranft & Stacey Nash:

The deadline for the newsletter is the 25th.

Sunshine Committee - Sherry Hanley

Nothing to report.

Old Business:

Website & Social Media – Steve Markowitz & Amanda Greene

Amanda Greene provided an update on the Facebook page and group. Since shared with membership Facebook Page (public) followers has increased from 19 to 40 followers, and the Facebook Group (private, members only) has increased from 2 to 29 members.

Amanda also provided an overview of the updated website, including a live demo of the front and back end. Steve Markowitz will set the updated website to go live as soon as possible, ahead of this week's shows.

There is an interest in reviewing Facebook ads in more detail, and a similar demo / walk-through was suggested for the next meeting. Board members are encouraged to share a photo to be included on the About Us page, and additional photos will be added.

New Business:

Amanda Greene is unable to attend the general meeting on November 12, and requested Sherry take minutes. If she is unable to, due to the Philadelphia Dog Show, Amanda offered to join and take minutes via phone.

General Business

The next Board meeting will be held November 23, 2025 at 6:00 PM inside Macungie Hall.

The next General Meeting will be held on November 12, 2025 at 7:00 PM inside Macungie Hall.

Adjournment:

There being no further business before the Board, Katie Dyer moved to adjourn the meeting. The motion was seconded by Steve Markowitz. The motion passed by unanimous voice vote. President Gail James adjourned the meeting at 6:56 PM.

Respectfully submitted,

Amanda Greene, Recording Secretary