



ALLEN TOWN DOG TRAINING CLUB, INC.

Board Meeting Minutes

November 23, 2025

Macungie Park

ADTC Board Minutes

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ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS' MEETING
Date: November 23, 2025
MINUTES

The meeting was called to order at 5:58 PM by President Gail James.

Roll Call

At the meeting were the following; present , absent , remote :

- | | |
|---|---|
| <input checked="" type="checkbox"/> President, Gail James | Board Members: |
| <input checked="" type="checkbox"/> Vice President, Chuck Achenzie | <input checked="" type="checkbox"/> Debbie Achenzie |
| <input checked="" type="checkbox"/> Treasurer, Linda Eldon | <input checked="" type="checkbox"/> Steve Markowitz |
| <input checked="" type="checkbox"/> Recording Secretary, Amanda Greene | <input checked="" type="checkbox"/> Sherry Hanley |
| <input checked="" type="checkbox"/> Training Director, Terry Papineau | <input type="checkbox"/> Lili Sanderlin |
| <input checked="" type="checkbox"/> Corresponding Secretary, Katie Dyer | <input checked="" type="checkbox"/> Edie Rysdyk |

General Members:

Minutes:

The board had before it, for approval, the minutes of the board meeting held on October 26, 2025. Debbie Achenzie moved to accept the October 26, 2025 minutes as submitted. The motion was seconded by Terry Papineau and the motion passed by unanimous voice vote.

Treasurer's Report - Linda Eldon

Treasurer, Linda Eldon, verbally read and reviewed the Oct-Nov 2025 report with the Board Members in attendance of today's meeting. No corrections or additions were noted to the Treasurer's Report. Chuck Achenzie moved to accept the Treasurer's Report as submitted. The motion was seconded by Debbie Achenzie and the motion passed by unanimous voice vote.

There was a discussion regarding Vanguard no longer supporting the current money market fund and that there are limited options available due to the club's non-profit status. The club will need to explore other options such as CDs, stocks, and/or bonds.

Correspondence – Kathryn Dyer: Absent

AKC received the Rally Trial, and it has been closed. Obedience has been received but is not yet closed, with no additional updates received.

Federation – Gail James:

Nothing to report.

Membership Report – Debbie Achenzie:

Debbie Achenzie received a New Application - Requires Board Approval

Jenny Pacanowski
1453 Locksley Drive
Bethlehem, PA 18018
Bullmastiff
570-269-7528
Jennywarrior2277@gmail.com

Andrea Kelly
180 Union Grove Road
Far Hills, NJ 07931
Bullmastiff
908-625-2005
bansheebullmastiffs@gmail.com

A Motion was made by Steve Markowitz to accept the 2 new members. Edie Rysdyk seconded the motion and the motion passed by unanimous voice vote.

Renewals were also discussed. To date 70 or 180 renewals have been received. There was a discussion about having printed copies on hand at the December general meeting and holiday party.

Training Director's Report – Terry Papineau:

This will be the third week of classes. There will not be any classes the weeks of Christmas or New Years. Classes are also cancelled the week of the Lehigh Valley shows due to members participating in the shows and trainers being on vacation. The current session is expected to finish the week of January 15, 2026. Based on this timing, there may be a shorted session in May before the truck show in June, classes will then be outdoors with drop ins available for the summer.

Gail James discussed the need to find a way to add affordable training on additional days especially during the summer when so many dates are lost to Macungie Park events.

Registration for Lehigh Valley shows is still open to pure bred dogs on Rao.

Constitution - Gail James

Gail James has not received any updates from AKC, and will email again. There was a discussion where members have experienced other clubs waiting over a year without hearing back. The recommendation was to share the updates with the membership. Gail will send the constitution and bylaws out, and allow 30 days for review. They will also be added to the members only section of the website.

COMMITTEES:

Website – Steve Markowitz

Steve Markowitz provided an update on the website and Amanda Greene provided an update on social media. Some basic questions from members are being received, and both are continuing to be updated.

Newsletter – Jacqui Hartranft & Stacey Nash:

The deadline for the December newsletter is the November 25th.

Publicity – Jennifer Weidman:

No report.

Sunshine Committee - Sherry Hanley

A card was sent to Cris Courduff.

Donation Committee - Cris Courduff

Gail James shared that a donation for High in Trial sponsored by the McFarlans has already been received, and Cris Courduff is working on other donations.

Nominating Committee – Katie Dyer

Gail James shared that the slate was read at the November General Meeting. Nominations for all Board positions will be accepted from the general membership at the December General Meeting, being held prior to the holiday party. There was a discussion about willingness to rotate board members if there is interest, and an expectation that there may be additional nominations from the floor.

Holiday Party - Chuck Achenzie

Christmas Party is December 16. Setup starting at 5:00 p.m. The general meeting and hors d'oeuvres will start at 6 p.m.

The board discussed logistics for the party, including confirming the \$200 gratuity for Amy. There will be 5 tables needed to the raffle in addition to raffle tickets.

Awards and Title Recognition - Judy Lasso and Pat Gombocz

The deadline for applying for awards and titles is January 15. Form is in the newsletter and on the website. There was a discussion regarding a new member who earned a RACH this year, but who was not a member when it was earned. The board confirmed that per the constitution/bylaws, the new member does not meet the criteria to receive an award from the club.

Shows - Gail James & Terry Papineau

Gail James shared the Point Show is May 16, 2026 at Barto, with the Berks show on May 17th.

Judges will be Thomas Agile, Karen Schroeder, and Debra Keith for Obedience Rally. The club is in the process of getting contracts for all.

Old Business:

None.

New Business:

Amanda Greene is unable to attend the General Meeting now scheduled for December 16. Sherry Hanley is able to take the minutes.

The board confirmed a gift of appreciation for Amy Hilligas, Manager, Macungie Park, it will be \$150, consistent with past, and Linda provides to Amy with a Holiday Card,

Gail James shared that members are requesting more days for training. This would required finding a new or additional rental site. A location in Trexlertown was looked at, but would not work for classes due to size and layout of room. There was a brief discussion of recommended requirements (about 5,000 square feet of open space, within a 10 mile radius, and with ample parking). Board members were asked to keep an eye out for possible alternative locations, and other ideas, such as using AI to search were also discussed.

Terry Papineau shared that the Macungie Park board meeting is upcoming and there may be an increase in rent.

The formation of the audit committee was discussed. Steve Markowitz to Chair and Amanda Greene also volunteered. The board brainstormed some additional members with finance experience to request to participate.

The board successfully tested using Zoom to facilitate a hybrid meeting for board members unable to attend the meeting. If there is interest in having this option in the future, Amanda Greene shared pricing for a zoom subscription is \$13.33 per month, paid annually.

General Business

The next Board meeting will be held January 25, 2025 at 6:00 PM inside Macungie Hall.

The next General Meeting will be held on December 16, 2025 at 6:00 PM inside Macungie Hall.

Adjournment:

There being no further business before the Board, Katie Dyer moved to adjourn the meeting. The motion was seconded by Terry Papineau. The motion passed by unanimous voice vote. President Gail James adjourned the meeting at 6:57 PM.

Respectfully submitted,
Amanda Greene, Recording Secretary